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## February 2023 Council Meeting

9 a.m. – 3:00 p.m.

**Present:** Mak Beatty, Cheryl Cisneros, Pennie Hartley, Kristen Darmody, Alisha Overstreet, Chris Knowles, Eddie Plourde, Daniel Alrick, Em Braman, Felicity Woods, Julie Farrell, Kelly McCauley, Lindsay Stephens, Maria Rangel, Nicola Spears, Rosa Belem Ochoa, Sally Simich, Rhonda Eppelsheimer, Joe Carroll, Sarah Noack, Paulina Larenas, Jake Cornett

**Staff:** Leslie Sutton, Emilie Wylde Turner, Sara Kliewer

**Interpreters:** Joy, Isabel, Max Bruch

**Guests:** Shannon Buller (Wyoming), Greg Rochford, Gabrielle Guedon

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### **9:00: Welcome, Agenda Review, Guest & Council member roles, Introductions**

### **9:20: Council Data Collection and Evaluation Project (Sara and Rhonda)**

- Council contracted with UCEED to provide Technical Assistance (TA); started work in December for ongoing evaluation of the 5-Year Plan and Annual Report.
- The types of information/data gathered includes items outlined in the 5-Year Plan (such as engaging diverse voices). It takes time to implement evaluation and data gathering.
- Federal funders may revise the expectations about the type of information reported and how it is reported. Each grant recipient must be responsive to those requests and submit the information annually.
- Initial work includes developing survey templates, determining how the data is collected and where it goes (this can include the Council, Federal Funders, Legislators).
- Budget: \$2,000 evaluation is already built into each goal – this is the overall project because it impacts each one of the Council's 5-Year Plan goals.

### **9:40: DD Awareness (Sara and Greg)**

- National Association of Councils on Developmental Disabilities (NACDD) provides themes for DD Awareness Month; however, this year they are

allowing the Council to develop their own themes.

- Greg Rochford has worked with the Council on multiple projects in the past (last year's DD Awareness poster and the 5-Year Plan graphics). Greg asked for ideas about themes, thinking about "Beyond the Conversation."
  - Theme/Idea discussion:
    - Through the pandemic, we saw a change in the way people accessed a variety of systems. Hoping to move forward considering the input of people with disabilities, including unseen disabilities, focusing on advocates and leadership.
    - Looking at legislative movement – focusing on advocacy, intersectionality of disability.
    - Recognizing a representative from the DD Community and including family member's voices.
    - Looking at the spectrum of abilities and disabilities, different needs and supports. This includes folks in wheelchairs (and those who are not), folks who are hard of hearing, creating a new symbol (such as the wheelchair symbol), using the disability pride flag. Showing success by including supports and tools in the conversation.
    - Incorporation of recognition that people with DD and their family often feel they have to "prove" themselves – how can society be more open and inclusive. Shifting the workload.
  - How do we want folks to feel when they view these materials?  
Welcome, included, recognized, important.

### **9:55: Workplan Update**

- Historically, the Workplan has been agreed upon in August, then not revisited until the following June. To show the ongoing work, Leslie is sharing a mid-year Workplan Update. Please provide feedback on this update to Leslie. The side show was distributed with the agenda.
- Additional discussion around the Workplan: Updating OCDD website to show Council's work, consider both virtual and in-person options for PIP, reaching out to folks in a variety of communities to show accurate representation in PIP (including presenters).

### **10:45: Break**

### **11:00: Workplan update continued**

- OSAC is contracted to lead our Self-Advocacy work. They have 2 contracts
  - One contract to do the Discovery Tour to learn about important issues impacting self-advocates around the state, train other self-advocates and facilitate quarterly meetings for all self-advocates in Oregon.
  - Another contract to create videos of self-advocates talking about important things in their life like self-determination, employment, etc. This contract also includes putting the videos on a YouTube channel.
- Targeted Disparity: The Spanish Speaking Leaders group is prioritizing meeting with policy makers to educate them about Healthier Oregon which is an initiative to ensure that all people who are eligible for DD services can access them regardless of immigration status.
- Policy Objective: this is a large body of work, as outlined in the power point.
  - There are advocacy opportunities with the DD Coalition's GO! Project
  - Policy topic areas include: Fairview Trust grant development for affordable housing for people with DD, Center for Youth Voice Youth Choice Decision Making Supports Community of Practice, System change to ensure people with DD can get leadership jobs in DD Community, Connecting with the System of Care Council for advances in the mental health system for people with DD, supporting parents to tell their stories in education bills, early childhood coalition priorities around inclusive childcare, and work on the Health Evidence Review Commission (determines coverage for Oregon Health Plan).
  - Leslie and Daniel testified in Senate Human Services about HB 2992 (2021) stipends and stipend impacts on public benefits for people with disabilities.
- Vision Summit Follow up: Project management solicitation finalized and posted. Report is final. Community Group and Technology Group have both met twice. The Family Group has yet to meet.
- Accomplishments for foundational work for the Council
  - Staff meet monthly (often weekly) with Office of Contracts and Procurement
  - New position authorized for Council in fast timeline. More details on the new staff position to come in recruiting phase
  - ODHS Budget Support to the Council: Strong relationship building has

resulted in more efficient and accurate budget reporting

- Required Council Trainings: Current ODHS trainings are not accessible. Council leadership met with ODHS leadership to create commitment of accessible trainings.

### **11:30 Business Meeting**

- FFY 2023 Budget Update (Leslie)
  - Staff are traveling again post COVID! There are travel expenses in this budget report
  - The Alliance for Early Intervention (AEI) is set to start up again with a grant to the Children's Institute. AEI supported advocacy related to Early Intervention and Early Childhood Special Education.
  - Staff salary and benefits are spread across the objectives to reflect where they are spending their time. ODHS Budget staff help us to do this.
- December Meeting Minutes Approval (Lindsay)
  - Motion: accept December meeting minutes without corrections. Nicola Spears makes the motion, Eddie Plourde seconds.
    - 14 approve, 4 abstain, 0 oppose
- Executive Committee Update (Daniel)
  - Executive Director Review Development Process
  - 2022 surveys went to Council members last year, the results were not given to Leslie
  - 2023 timeline for the ED review. Met with Sheryl Matney for technical assistance.
    - Distribute the ED review survey in April. It will be open for two weeks. Executive Committee can review the results then can complete the review process by June.
    - Starting next week, the Executive Committee will meet to begin composing the evaluation.
    - Evaluation will be out to the Council by April 10. Council will have two weeks to complete the evaluations.

- Just the Council members will get the evaluation surveys per the DD Act requirements
  - Decisions for the Council to make today:
    - Should full Council get the surveys for the evaluation, or should the Executive Committee do the surveys?
    - The input from the surveys will be used to create the evaluation. Should that be the Executive Committee compiling the evaluation or the full Council?
  - Recommendation that the Council review and approve the process in writing. Would like a flowchart with steps.
  - Decision: 14 Council members would like to receive the surveys
- Cheryl Cisneros moved to go into Executive Session for an emergency. The nature of the emergency was not described. No notice was given prior to this motion of the need for an Executive Session. One person asked if this is what the Family Caucus discussed in their meeting this week. The answer was yes.
- Family Caucus Update – Not given
- Self-Advocacy Caucus Update – Not given
- Council Member Required Training Update – Not given
- Governor Transition Update – Not given

## **1:00: Lunch**

**2:00: Council Contracting Process.** In response to previous Council member questions, this presentation was created with the ODHS Office of Contracts and Procurement. The presentation covered the overview of the Office of Contract and Procurement authority and how the Council works with the Office of Contracts and Procurement.

- The Council is guided by the Office of Contracts and Procurement (OC&P) to ensure contracts meet procurement and contract rules. OC&P monitors and advises the Council on purchasing goods and services. OC&P writes the legal documents (solicitations,

contracts, purchase orders, grant agreements)

- The Council approves a budget item and basic structure for the project. Council staff describes the project and budget to OC&P. OC&P instructs Council staff on how to conduct “market research” to determine scope of work and how much contractors would charge to do this work. Council staff does market research and reports back to OC&P. OC&P then tells Council staff if the work can be direct awarded to a contractor, or if it requires a solicitation process.
- Once a contractor is selected, OC&P directs Council staff to coordinate with contractor for scope of work, budget and payment provisions. OC&P then drafts the contract, tracks and compiles signatures to finalize the contract.

## **2:40 Policy Presentation**

- This is a long legislative session when agency budgets are set for the next biennium.
- Discussed the DD Coalition budget priorities of Direct Support Professional wages, case management funding, family network funding and Healthier Oregon (ensuring that all people who are eligible for DD services can receive services regardless of immigration status).
- Policy bills highlighted include:
  - SB 91/SB 646 paying parents of minor children for attendant care
  - HB 2457 – increasing DSP wages to 150% of minimum wage
  - SB 528 – updating guardianship statutes
  - SB 576 – ensuring that people with DD who work are able to access DD services through the Employed People with Disabilities Program
  - SB 571 – ABLE Account contributions
  - SB 819 – Shortened School Day protections for students
- Reviewed DD Advocacy Day opportunities

**DD Act History training– Not given**

**2:55: Closing Round**

**3:00: Adjourn**