

2:20 PM- 2:45 PM (25 mins)	New Business 1) December meeting materials 2) Finalize December Council Meeting agenda	Chair/Executive Director	Informational
2:45 PM 2:50 PM (5 mins)	Public Comments	Chair	Informational
2:50 PM- 2:55 PM (5 mins)	Set next meeting date/ vote to adjourn	Chair	vote

Next Meeting

[day, date]

[time]

[location or Zoom link]