

Oregon Council on Developmental Disabilities

Full Council Meeting Minutes 8/4/23

Council Members Present: Pennie Hartley-PH (phone participation), Corissa Neufeldt-CN, Joe Carroll-JC, Alisha Overstreet-AO, Em Braman-EB, Kristen Darmody-KD, Julie Farrell-JF, Maria Rangel-MaR, Sally Simich-SS, Rosa Belem Ochoa-RO, Daniel Alrick-DA, Lindsay Stephens-(Zoom), Jake Cornett-JCor, Sarah Noack-SN (Zoom), Paulina Larenas-PL (Zoom), Chris Knowles-CK, Felicity Woods-FW, Nichola Spears-NS, Eddie Plourde-EP, Julie Farrell-JF, Kelly McCauley-KM

Staff Present: Leslie Sutton-LS, Hannah Baker-HB

Guests Present: Audray Minnieweather-Crutch (ODHS), Pam Ring (ARC)

Interpreters Present: Isabel, Madai

Call to Order: 9:22 – Daniel

1. **Review of the Agenda**

2. **Introductions of Council members and guests**

3. **Executive Director Updates**

- LS reviewed rostering as the voting process moving forward and opened for discussion. The Council agreed to continue with this process.

4. **Fairview Trust**

- LS reviewed functions and the role of the Council to approve applications for the advisory board. Jennifer Knapp's application was reviewed.
 - Em- Questioned if there was a conflict of interest.
 - JCor-There are policies and in place to ensure there are no conflicts of interest.
- Jennifer Knapp was voted onto the Fairview Trust Advisory Board.

Voting Record

Motion	Presenter	Second		
Motion: To approve Jennifer Knapp to the Fairview Trust Advisory Board	Eddie Plourde	Jake Cornett		
Name	Yes	No	Abstain	Recuse
Alisha Overstreet				
Ben Hoffman				
Chris Knowles	x			
Corissa Neufeldt	x			
Daniel Alrick	x			
Eddie Plourde	x			
Emily Braman	x			

Felicity Woods	x			
Jake Cornett	x			
Joe Carroll	x			
Julie Farrell	x			
Kelly McCauley	x			
Kristen Darmody	x			
Laura Estreich				
Lindsay Stephens	x			
Mak Beatty				
Maria Rangel	x			
Nicola Spears	x			
Paulina Larenas	x			
Pennie Hartley	x			
Randall Wagenmann				
Rhonda Eppelsheimer				
Rosa Belem Ochoa	x			
Sally Simich	x			
Sarah Noack	x			
	19 yes	0 no	0 abstain	0 recuse

5. Review of June minutes

NS- Correction- her name needs to be added.

Voting Record

Motion	Presenter	Second		
Motion: To approve June minutes with corrections	Carissa Neufeldt	Nichola Spears		
Name	Yes	No	Abstain	Recuse
Alisha Overstreet				
Ben Hoffman				
Chris Knowles			x	
Corissa Neufeldt	x			
Daniel Alrick	x			
Eddie Plourde			x	
Emily Braman	x			
Felicity Woods			x	
Jake Cornett	x			
Joe Carroll	x			
Julie Farrell	x			
Kelly McCauley			x	

Kristen Darmody	x			
Laura Estreich				
Lindsay Stephens	x			
Mak Beatty				
Maria Rangel	x			
Nicola Spears	x			
Paulina Larenas	x			
Pennie Hartley	x			
Randall Wagenmann				
Rhonda Eppelsheimer				
Rosa Belem Ochoa	x			
Sally Simich	x			
Sarah Noack	x			
	15 yes	0 no	4 abstain	0 recuse

6. Budget Update

- LS noted that numbers are through June 2023. July numbers are excluded due to closing of the biennium and will be available in October.
 - JF – Do we have a budget analyst at the state?
 - LS – Yes, there is a budget analyst and grant manager to ensure coding is correct. DHS pays invoices that council staff approve. LS does not have this authority to write checks.
 - JF- Where is the administrative budget?
 - LS-It is at the bottom of the budget. Administrative costs cannot exceed 30% of annual award amount (i.e. collecting data for federal reports or getting ready for meetings). When there is an activity that affects substantive work then it will be spread across budget (i.e. travel and Alana Hein team development).

7. Executive Committee Update – No Updates

- EB: When will the Council sign documents about council member commitments?
- LS: This will be pushed until October due to workplan and budgets. Will also include House Bill 2992 – stipend form that needs to be signed annually, the member commitment form and a conflict-of-interest form.
- EB: What is the attendance policy and is quorum affected by members with extended absences?
- LS: All members who have not been at recent meetings have excused absences.
- JC: It would help if we had a roster with member information for the executive committee and more information about why members are lost.
- LS: I can take this back to the Governor’s office as the Governor appoints people to the council. Can also check into the bylaws.
- JC: The governor’s office relies on the assistance of the Council.
- JF: Referred the Council to the bylaws about input of council on potential membership.

- CN: Suggested announcements be circulated to council about new memberships and resignations as staff gets rebuilt.
- SS: Suggested name tents at meetings and reminder that they are available to use.

10 minute BREAK

8. Family and Self Advocacy Caucus Updates

- JC: We have been preparing for the election and moving forward after not having a chair for some time.
- EP- Self-Advocacy Caucus has not met in some time.

9 .FY 2024-2025 Workplan Activities Review

- JCor: How will Council input be incorporated prior to voting?
- CN: Would like clarification about the process of voting.
- SN: Wants to ensure a facilitated discussion happens.
- LS: Discussion and input gives a layer deeper into how the scope of work, how work is implemented, how to target and narrow work more sensitive to input.
- CN – Clarified that she did not get the impression that there were major changes wanted but that there may be actions or strategies added to the workplan.
- JCor –I would like to review the notes from yesterday.
- JF: Does this have to be submitted to the federal funder in August? Is there a chance that after it is submitted, it can it be modified?
- LS: You can revise workplan activities later in the year.
- EP: Can the staff go through and look at what the changes are that each group presented?
- JCor: Would like to clarify about the process of how to add or remove activities in the workplan. His group would like to have the Ed Wong activity removed.
- JF: Request to go a little slower. Start with first item.
- EP: The paintings are valuable and agrees with the display of work in the state buildings. Feels strongly that this is an important piece of work that educates people about institutions in Oregon.
- JCor: Agrees the story needs to be told.
- AO: Agrees with sharing context and stories. Who owns the paintings?
- LS: They are a state asset and part of the Percent for Arts program. It would be a partnership between the Council and Percent for Arts program.
- FW: Agrees that the paintings show a lot of values about the disability community and the wellbeing of the community.
- NS: It demonstrates the history and how far we have come.
- KD: Whose responsibility is it to do the storytelling and pay a contractor? There is power in who gets to shape and narrate that story, and there is value in Council shaping this narrative.
- LS: Percent for Arts pays to store them, and the money to provide context documents as outlined in the work plan would be Council dollars. LS can take direction from the council if they would like her to negotiate a match
- MaR: Concern as to why our budget is responsible to cover the cost. We need to be protective of our dollars so that we can be intentional in how the council is able to serve the community.
- EB: The paintings impacted her staff while hanging in her office in a positive way.

- EP: Made a motion that LS will go to Percent for Arts to ask for a financial contribution.
- JF: Amend the motion that the executive director ask for a specific measurable amount, such as 50%.
- EP: Motioned that ED will ask Percent for Arts to put in a specific amount, perhaps 50% for the project.
- CN: It might be good to ask for financial support from ODHS to help pay for the funding of the stories to be put together.
- LS: They used to be hung in the ODDS building and people did not know what to make of them and asked for them to be removed. The \$25,000 in the budget came about from market research.
- FW: If the paintings were created by a person with a disability then it showcases talent of the disability community.
- JCor: The artist does not have a disability and was in residence at the state institution.
- LS: The project would look back at history as well as gather how advocates and families react to the paintings now in order to tell a robust story.
- AO: Because of the time it took time to work toward a consensus on the first objective, would like to propose a motion that the Ed Wong stories objective be removed for now until we get a better plan and more specific financial contributions from the Percent for Arts and ODHS before agreeing. This is a concern because this money could be used in a different way to reflect engaging diverse voices, such as doing targeted outreach to black communities that are being excluded in the I/DD system, for example, in the area of behavioral health.
- CN: This discussion points to a general feeling on the Council of the lack of collaborative processes for council member's to be fully involved and hearing a desire to slow down in order to contribute more
- EP: Clarifying that we are motioning to remove it from the workplan and then do what with the money?
- LS: Clarified the money can be held.

Voting Record

Motion	Presenter	Second		
Motion: To remove Ed Wong painting activity from the workplan and hold the funds until contributions from ODHS and Percent for Arts is secured	Eddie Plourde	Julie Farrell		
Name	Yes	No	Abstain	Recuse
Alisha Overstreet			x	
Ben Hoffman				
Chris Knowles	x			
Corissa Neufeldt	x			
Daniel Alrick	x			
Eddie Plourde	x			
Emily Braman	x			

Felicity Woods	x			
Jake Cornett	x		x	
Joe Carroll	x			
Julie Farrell	x			
Kelly McCauley	x			
Kristen Darmody	x			
Laura Estreich				
Lindsay Stephens	x			
Mak Beatty				
Maria Rangel	x			
Nicola Spears	x			
Paulina Larenas	x			
Pennie Hartley	x			
Randall Wagenmann				
Rhonda Eppelsheimer				
Rosa Belem Ochoa	x			
Sally Simich	x			
Sarah Noack	x			
	17 yes	0 no	2 abstain	0 recuse

5 Minute Break (to revise agenda due to time)

DA: Committee structure and vote will be moved to October so that we can resume work on FY 2024-2024 Workplan Activities.

- LS: Is there anything else that the council would like to remove?
- MaR: Would like less focus on gathering info and analysis and shift focus to providing information in the communications project.
- RO: The budget amount that could be better spent providing service to what families need.
- JF: Agreed with comment.
- LS: This was discussed with the Spanish speaking leaders group and feedback was that they would like to spend time creating a better information systems. Having a report with recommendations will assist in partnerships with ODHS in order to elevate the communications. In other states there is a task force that decides what DD service communication looks like in order that it is accessible.
- MaR: Gathering information should not take 2 years, families have already been clear about what they need in terms of communication. We can immediately develop a plan now around accurate information about DD services provision.
- JF: Would like to consider an ad hoc committee on the council that provided contractor with specific details about what the council wants within a timeframe.
- LS: Recommends we have committee for each of our goals that can support the work. This was a topic for the agenda for this meeting. This particular communications project can have an

advisory group, not an ad hoc committee, that supports the contractor. We did something similar to that with our Vision Summit and it is part of the contract.

- RO: One of the things that I worry about is that I would like the contractor to work specifically with the family leaders because we have developed over the years a trust in our communities so that the total community's input can be heard by the contractor.
- PL: Families may be tired of sharing experiences and barriers and would like to move into action and creating the materials.
- AO: Would like to see voting for new officers and discussions around how to change committee structures happens near the beginning next time.
- AO: Requested to look at some of the notes to make substantive changes. Also wanted to include youth in the leadership development section.
- LS: The language in this document is intended for general directions.
- JF: If we delayed giving this to federal government in August would we be in trouble?
- LS: You would not be authorized to begin work.
- JF: Motions that we approve this plan now with the amendments given and spend the next Council meeting in October breaking this down and building the scope of work together. She explained this is the meat and potatoes of what the council members love and are passionate about.
- LS: Clarified Councils in the past used further meetings in the future to get updates and provide input in the work.

Voting Record

Motion	Presenter	Second		
Approve workplan with amendments	Julie Farrell	Eddie Plourde		
Name	Yes	No	Abstain	Recuse
Alisha Overstreet	x			
Ben Hoffman				
Chris Knowles	x			
Corissa Neufeldt	x			
Daniel Alrick	x			
Eddie Plourde	x			
Emily Braman	x			
Felicity Woods	x			
Jake Cornett	x			
Joe Carroll	x			
Julie Farrell	x			
Kelly McCauley	x			

Kristen Darmody	x			
Laura Estreich				
Lindsay Stephens	x			
Mak Beatty				
Maria Rangel	x			
Nicola Spears	x			
Paulina Larenas	x			
Pennie Hartley	x			
Randall Wagenmann				
Rhonda Eppelsheimer				
Rosa Belem Ochoa	x			
Sally Simich	x			
Sarah Noack	x			
	19 Yes	0 no	0 Abstain	0 recuse

10. Budget Review

- LS: Would you like the Ed Wong project is moved to the bottom of the budget or to remove it entirely as unallocated funds?
- The Council agreed to put it in a line item under unallocated funds.
- EB: Proposed using part of the unallocated funds for OSAC.

Voting Record

Motion	Presenter	Second		
Motion: Move \$12,5000 from unallocated funds to OSAC	Eddie Plourde	Jake Cornett		
Name	Yes	No	Abstain	Recuse
Alisha Overstreet	x			
Ben Hoffman				
Chris Knowles	x			
Corissa Neufeldt	x			
Daniel Alrick	x			

Eddie Plourde	x			
Emily Braman	x			
Felicity Woods	x			
Jake Cornett	x			
Joe Carroll	x			
Julie Farrell	x			
Kelly McCauley	x			
Kristen Darmody	x			
Laura Estreich				
Lindsay Stephens	x			
Mak Beatty				
Maria Rangel	x			
Nicola Spears	x			
Paulina Larenas	x			
Pennie Hartley	x			
Randall Wagenmann				
Rhonda Eppelsheimer				
Rosa Belem Ochoa	x			
Sally Simich	x			
Sarah Noack	x			
	19 Yes	0 no	0 Abstain	0 recuse

- AO – Asked if discussion had happened about Alana Heim staff development. The Council confirmed that it was discussed.

Voting Record

Motion	Presenter	Second		
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Motion: approve 2024 Budget with amendments to OSAC funds and moving the Ed Wong money to unallocated funds	Eddie Plourde	Jake Cornett		
Name	Yes	No	Abstain	Recuse
Alisha Overstreet	x			
Ben Hoffman				
Chris Knowles	x			
Corissa Neufeldt	x			
Daniel Alrick	x			
Eddie Plourde	x			
Emily Braman	x			
Felicity Woods	x			
Jake Cornett	x			
Joe Carroll	x			
Julie Farrell	x			
Kelly McCauley	x			
Kristen Darmody	x			
Laura Estreich				
Lindsay Stephens	x			
Mak Beatty				
Maria Rangel	x			
Nicola Spears	x			
Paulina Larenas	x			
Pennie Hartley	x			
Randall Wagenmann				
Rhonda Eppelsheimer				
Rosa Belem Ochoa	x			
Sally Simich	x			
Sarah Noack	x			

	19 Yes	0 no	0 Abstain	0 recuse
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11. Officer Appreciation

- Rosa presented Daniel with a plaque thanking him for 8 years of service to the Council.
- Daniel –Expressed his honor and thanks and invited members to remember the time spent together. Council members gave words of recognition and Daniel shared words of gratitude.
- Lindsey – Received words of recognition for her years of service as the Vice Chair.
- Nominees for Chair were invited to give a speech (Paulina and Julie, Chair and Lindsey and Eddie, Vice Chair).

12. Votes were cast, counted by LS and witnessed by HB.

Daniel announced the new chair as Julie Farrell and the new Vice Chair as Eddie Plourde.

The meeting was adjourned at 2:17pm.